

Yolo Literacy Council Bylaws

Revised October 13, 2005

Vision Statement: The Yolo Literacy Council envisions that every Yolo Count resident will have the opportunity and resources needed to become literate.

Mission Statement: The Yolo Literacy Council will enhance community awareness of literacy programs and promote the benefits of literacy within the community. As the sole provider of countywide literacy services, Woodland Public Library Literacy Services will benefit from our fund raising efforts. In addition, we will nurture and encourage the literacy services staff members, volunteers, and literacy advocates.

Dissolution Statement: The property of this organization is irrevocably dedicated to charitable and public purposes and no part of the net income or assets of this corporation shall ever insure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, of all debts and liabilities of this organization shall be distributed to a nonprofit fund, foundation or corporation, which is organized and operated exclusively for charitable and public purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.

Article I

Name and Purpose

- Section 1.** The name of this Council shall be the Yolo Literacy Council.
- Section 2.** Its purpose shall be to advise and support the Woodland Library Literacy Service (Project).
- a. Promote interest and cooperative effort of the citizens of the community in the activities of the Literacy Council.
 - b. Develop a long-range financial plan to support the Literacy Service (Project).
 - c. Assist in securing funds for the Literacy Service.
 - d. Work cooperatively with other literacy projects in the State of California with Laubach Literacy Action.

Article II

Membership

- Section 1. Membership shall be open to all people, agencies and businesses who support the work of the Literacy Council and Service (Project).
- Section 2. The Board of Directors shall determine annual dues. (suggested donation levels)
- Section 3. Membership shall constitute all those who have made an annual donation.

Article III

Meetings

- Section 1. A General Meeting of the Council shall be convened at least once a year.
 - Section 2. The Executive Board shall meet on a monthly basis.
-

Article IV

Officers

- Section 1. The officers of the Council shall be the President, Vice President, Secretary, and Treasurer.
- Section 2. The Executive Board shall consist of the regularly elected officers as well as those Board Members-At-Large designated by the Executive Board.
- Section 3. Nomination of Officers for the Council shall be made by a nominating committee of a minimum of three persons appointed by the President. The nomination slate will be announced at the meeting thirty (30) days prior to the election meeting. Written nominations may also be made by any member at the time of election.
- Section 4. Election of officers shall take place at the annual council meeting by a simple majority of votes. Members may vote via mail prior to the annual meeting.
- Section 5. Officers shall serve for a term of two years.

Article V

Vacancies

- Section 1.** Vacancies in any office shall be filled by appointment by the President, ratified by the Executive Board, and such officers shall hold office until the next election.
- Section 2.** Should the office of President become vacant, the Vice President shall assume his/her duties. The vacancy resulting in the office of Vice President shall be filled according to Article V, Section 1.
- Section 3.** Should the Vice President become President through vacancy of office and then choose to leave said office, interim President and Vice President shall be appointed by the Executive Board. Such officers shall hold office until the next election.

Article VI

Duties, Powers, Privileges of Officers

- Section 1.** The President of the Council shall:
- a. Preside over all meeting of the Executive Board of the Council.
 - b. Appoint a Nominating committee for the Council as provided in Article IVV, Section 4 of these bylaws.
 - c. Call regular meeting of the Executive Board, Council Members.
 - d. Perform all other duties, which ordinarily pertain to his/her office.
 - e. Sign all document and/or bank accounts for the Council
- Section 2.** The Vice-President shall be an aide to the President and shall serve in the absence of the President in all duties of that office.
- Section 3.** The Secretary shall record minutes of meetings and circulate information (agenda, minutes, etc.).
- Section 4.** The Treasurer shall receive and deposit monies of the Council, as well as sign checks with President and pay bills of the Council.

Article VII

Committees

Section 1. There shall be such committees, as the Executive Board shall, from time to time, order. The President shall appoint committees unless otherwise provided in these bylaws. The committees shall include:

- | | |
|-------------------|------------------------------|
| Speakers Bureau | Newsletter |
| Membership | Special Projects/Fundraising |
| Tutor Recognition | Corporate Outreach |

Section 2. The President shall appoint any other temporary committee that he/she deems necessary to the best interests of the Council.

Article VIII

Rules

On all matters of procedure not otherwise covered by the provisions of these bylaws, Robert's Rules of Order (newly revised edition) shall be the official guide.

Article IX

Amendments

These bylaws may be amended by:

- a. Any meeting of the Council by a 2/3 majority vote of the members present, or
- b. Majority of the Board of Directors voting in two consecutive monthly meetings. Any amendments to bylaws shall be presented for approval by the general membership at an annual meeting. Such amendment(s) shall become effective immediately upon approval.

Article X

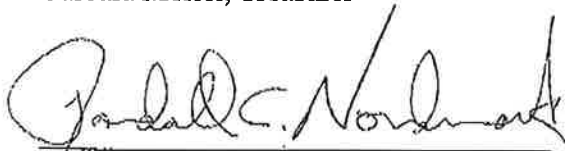
Quorum

Section 1. A quorum of the Council shall consist of the presence of at least ten (10) members in good standing. In the event a quorum is not present, action may be taken by those members present and will be binding.

Section 2. A quorum of the Board of Directors shall consist of at least five (3) members in good standing. In the event a quorum is not present, action may be taken by those members present and will be binding so long as any said action is later ratified by a quorum of members of the Board of Directors at the (immediate) next monthly meeting.

The foregoing revised "Yolo Literacy Bylaws" were officially adopted by unanimous vote during the October 13, 2005 regularly scheduled meeting.

- Randall C. Nordmark, President
- Mark Diel, Vice President
- Rosalinda Martinez, Secretary
- Barbara Moriel, Treasurer



Randall C. Nordmark, MBA
President, Yolo Literacy Council

10-17-05
Date