

Volunteer Job Description
Learner Web Resource Developer
(Virtual Volunteer Opportunity – work from home)



The Learner Web is a web-based learning system that allows adults to study areas of interest and prepare for a GED. Learners select their goal, and behind each goal is a series of Learning Plans. Each Learning Plan is comprised of a series of resources that you help us find on the Internet. For example, if a student wants to get a driver's license, the Resource Developer will search the internet for the best video instruction on getting a drivers license in California. The Resource Developer might all research the internet to locate practice driving tests. Once identified, the Resource Developer will upload the website URL to the Learner Web. With a good video explanation, and the practice tests, LEAP can create the Learning Plan for the Learner Web.

Training:

LEAP will provide volunteers with written step-by step instructions, video instruction and telephone support in the initial training stages to learn how to upload links to the Learner Web. As part of the training, volunteers will be asked to sign-in as a student and practice using the Learner Web. Not all Learning Plans are created equal and we want you to learn what makes a good resource for a Learning Plan.

LEAP will provide you with a criteria sheet to assess resources. The Web is full of so much information, not all of it will be useful or appropriate, and some resources will be far superior than others. As a pre GED program, you will be concerned about the level of vocabulary, the necessary background knowledge required to understand the resource, the length and engagement of the communication and how the message is delivered and by who.

LEAP will provide you with information about the adult learners who use the Learner Web. Knowing their skills and abilities will assist you with your decisions on the resource selection.

Skills:

Comfortable with computers
Extensive background using Google or other search engines for general needs
Good intuitive sense of researching topic areas
Ability to work independently
Strong critical thinking skills
Knowledge of adult learning and education, reading, writing and math