

Position Title: Adult Literacy Math Tutor
Organization: Sacramento Public Library, 828 I Street, Sacramento, CA 95814
Interest Area: Education, Mentoring, Training
Volunteers needed: On an as needed basis to meet the needs of the program.

Position Overview and Impact:

The adult literacy tutor volunteer provides one-to-one tutoring to an adult improving their math skills. Sacramento Public Library is looking for a patient person with strong math skills who wants to share their love of math with those in need of help with basic math concepts. Individual math instruction may include fractions, decimals, pre-algebra and geometry. Assistance in these subject areas is needed for our Adult Learners to pass the GED or community college entrance exams. Tutoring schedules are flexible.

Qualifications:

- 18 years or older
- High School Diploma, GED or equivalency diploma
- Flexible and Patient
- Completion of pre-service orientation
- Dependable and able to keep a commitment of meeting with an adult learner for a minimum of six months, preferably one year

Responsibilities:

- Provide one-to-one tutoring to an adult in basic math concepts.
- Submit monthly reports on hours tutored, progress, and challenges
- Maintain contact with Adult Literacy staff regarding student needs, concerns, questions, etc.

Training and Support:

Orientation to Adult Literacy Service and Sacramento Public Library is held as needed in the calendar year. Adult Literacy Tutors meet bi-monthly to learn new material, receive support and have an opportunity to interact with fellow tutors.

Benefits of Volunteering:

- Develop communication and teaching skills
- Recognition at the annual volunteer appreciation event and report to the Authority Board
- Job-related experience
- Satisfaction in helping an adult achieve their learning goals

Time Commitment: 2-4 hours per week for 12 months

Responsible To:

- Sacramento Public Library's Adult Literacy Supervisor
- Stephanie Allen, 916-264-5032, literacy@saclibrary.org