



Tutor Application and Matching Sheet

Thank you so much for your interest in Literacy Services! The information you provide will help us to register you with Literacy Services and to match you with an adult learner whose limited literacy is an issue in their everyday lives.

First, some general information for our records: Today's Date _____

Your name _____

Address _____
Number Street Apt #

_____ City State Zip

What is the best way to reach you? Please check all that apply.

Home phone _____ Work phone _____

Cell phone _____ Email _____

When is the best time to reach you? _____

Emergency contact person and phone number _____

How did you hear about the program?

- An adult learner
- Church or community organization
- Family or friends
- Library
- Newspapers or magazines
- Online
- Other tutors
- People at work
- Radio or TV ads
- Other _____

Please note:

Butte County Library Literacy Services carefully guards the privacy and personal information of both our adult learners and our tutors.

Next, please provide the following information that is required for our reporting to the California State Library. Just so you know, we do not report your name along with this information.

Your gender: Female Male

Your Birthdate: _____
 Month Day Year

Your age group?

Your racial / ethnic group?

- 16 – 19
- 20 – 29
- 30 – 39
- 40 – 49
- 50 – 59
- 60 – 69
- 70 – 79
- 80 +

- Asian
- African American
- Caucasian
- Hispanic / Latino
- Middle Eastern
- Native American-Alaskan Native
- Pacific Islander
- Other (Specify) _____

Now we'd like to know a bit more about you! The information you supply is especially helpful to us in pairing you with a learner. Feel free to elaborate if there is anything you'd like to mention that we haven't specifically requested.

What was it that attracted you to Literacy Services and tutoring adult learners? _____

What kind of work do/did you do? _____

What company do/did you work for? _____

If you are a student, what school do you attend? _____

How much schooling have you had? (Highest level completed) _____

How was school for you? Please describe your school experience. _____

Have you tutored adult learners in the past? No Yes If yes, please describe your experience.

What experiences, hobbies, skills or interests do you have? (These may or may not directly relate to tutoring.)

Are you a member of any community groups or civic clubs? No Yes If yes, please list them.

What are three of your best qualities? Please don't be shy! We'd really like to know!

When are you available for tutoring? Please fill in the hours that work best for you.

SUN	MON	TUE	WED	THU	FRI	SAT
Morning	Morning	Morning	Morning	Morning	Morning	Morning
Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon	Afternoon
Evening	Evening	Evening	Evening	Evening	Evening	Evening

Which library (or libraries) is most convenient? _____

Are you open to meeting at a location other than the library, for example a church, coffee shop or park? No Yes

Are you comfortable:

1) Helping a learner with basic math? No Yes

2) Introducing a learner to basic computer skills? No Yes

Although we are not an ESL (English as a Second Language) program, sometimes a learner's first language is not English. Do you have language skills in a language other than English?

No Yes If yes, which language(s)? _____

We care that our learners and tutors enjoy being together. Please note your preferences:

- A smoker
- A non-smoker
- Either is fine
- Male
- Female
- Either is fine
- A court-referred individual
- Tutoring at Day Reporting Center, Butte County Sheriff's Dept. Jail Division

Other preference (Please specify) _____

And now a big "Thank you!" We encourage you to review your entries and to feel free to add anything else you'd like us to know about you. You may attach pages or scribble in the margins! The more information you provide, the more likely it is that we will be able to make a wonderful match between you and an adult learner. Thank you again for your interest in Literacy Services!

